



มหาวิทยาลัยอัสสัมชัญ  
ASSUMPTION UNIVERSITY

## Assumption University Announcement

No.8/2021

Subject: Assumption University's Operational Procedures  
During the Period of the COVID-19 Pandemic

With the recent corroboration of Thailand's Centre for COVID-19 Situation Administration (CCSA) regarding the latest proliferation of the pandemic since the beginning of April 2021, Assumption University's COVID-19 Monitoring Committee has announced the alteration of the teaching and learning activities of subjects and intensive courses as well as the examinations in the summer 2020 to the online mode until the end of the summer session.

Additionally, to ascertain safety and efficient operation of all units in the University amidst the heightened escalation of the virus infected cases, the President - Rector Magnificus of Assumption University, empowered under the provisions in Article 43 of the Private Higher Education Institutions Act B.E. 2546 Amendment (No. 2) BE. 2550, deems it imperative to announce the following Assumption University's operational guidelines:

1. Heads of support units are to identify essential functions and assign appropriate arrangements of personnel to work at their designated offices on campus to ensure smooth operation and workflow. The others are to be assigned to work from home until April 30, 2021 under the consideration of the Vice Presidents or Assistant President who are in charge of such units. All personnel who are not assigned to work on campus must be available for work at a moment's notice.

2. AU students, faculty members and personnel are to refrain from traveling to the virus infected areas. In case they have travelled to the areas prior to this announcement, they must notify the University upon their return and carry out 14-day self-quarantine in compliance with the Ministry of Public Health's announcement.

3. Students, faculty members and personnel who are in contact with the infected persons must undergo 14-day self-quarantine in compliance with the Ministry of Public Health's announcement.

4. Students, faculty members and personnel experiencing infected symptoms such as high fever, sore throat and coughing are to promptly see the doctor and strictly follow the advice. While their symptoms are in the diagnosis process, they are to stop coming to work or study and inform the University through the following channels:

4.1 For students: The Office of Student Affairs at 02-723-2222 extension 2019, 2021

4.2 For faculty members and personnel: The Office of Human Resources Management at 02-300-4543 extension 1178

5. AU students, faculty members and personnel must take precautions not to introduce or circulate misinformation about the COVID-19 spread that can have detrimental effects on any individual or Assumption University. Violators will be prosecuted.

6. The Physical Plant Department is to undertake the cleaning and necessary hygiene process according to the standard procedures stipulated by the Department of Disease Control, Ministry of Public Health.

Announced on April 12, 2021

*Rev. Bro. Bancha Saenghiran, f.s.g., Ph.D.*

Rev. Bro. Bancha Saenghiran, f.s.g., Ph.D.  
President - Rector Magnificus

**N.B.: In case legal interpretation is needed, the original Thai version shall be in use.**

Office of Human Resources Management