Scholarship Payment Request Form

I.D. Code ☐☐☐☐☐☐

Please Mark / in the ☐

To : Director, the Office of Human Resource Management

I,………………………………….…..Position…………………………Department
………………………………...…having been awarded a scholarship by Assumption University
in……………………………….Degree, majoring in……….………….………………….since
……………………………….…...., and would like to use my right according to the Assumption
University regulation of A.D. 1980 for scholarship and further study.

I have paid for the tuition fees for the……………….....semester………………academic
year : Institution……………………………………………………………..

☐ Registration fees…………………………………………………… Baht
☐ Institution fees…………………………………………………….. Baht
☐ Registration……….credits………………………………………. Baht
☐ Textbook and accessories for education used for the subject…………………
…………………………………………………………………………………
…………………………….Total Amount…………………………..Baht
☐ Others……………………………………………………………………….
…………………………….Total Amount…………………………..Baht

Attached please find the receipts of the said institution for your consideration in
…………….copy/copies totalling……………………………………………… Baht
(……………………………………………………………………………………………)

Please consider.

Signature………..…………………
……..../……./….…

For Office Use

The scholarship request has been checked and found that…………………………………
……………………………………………………………………………………………..
in the total amount of……………..…Baht (…..……………………………………………)

Signature…………………………..   Signature…….………………………..
          Checker   Director
……/……/……....   ……/……/………..